



Kirkland Middle School PTSA 2.8.77
General Membership Meeting
October 12, 2021, 7:00PM
Virtual via Zoom

Minutes

1. **Call to Order:** President Sarah Rock called the meeting to order at 7:01PM. The Attendance List was recorded on Zoom.
2. **Introduction of the Board:** President Sarah Rock introduced the members of the board to the general membership.
3. **Minutes & Correspondence:**
 - a. The minutes of the May 25, 2021 meeting were shared prior to the meeting. The minutes were approved and moved to record.
4. **Financial Reports**
 - a. **Approval of the 2021-22 Budget:**
 - i. Treasurer Peter Madison shared the current draft of the 2021-22 budget.
 - ii. Peter warned that this budget may need to be amended at future meetings to meet the challenges of Covid.
 - iii. Peter highlighted the main ways the PTSA supports the school: classroom grants, supplementary grants, program stipends, staff appreciation, the 8th grade celebration, and the drama program (which is sponsored by the PTSA but is mostly self-funding.)
 - iv. ***Hilary Pike made a motion to approve the budget as presented. The motion was seconded and passed unanimously.***
 - b. **Financial Review Results:**
 - i. The results of the 2020-21 Financial Review were shared: the results were good, with no concerns toward our final budget. If anyone would like to receive a copy, contact Sarah Rock at president@kirklandptsa.org
 - c. **September Treasurer Report:** The September treasurer's report was shared prior to the meeting. The general membership had no questions about the report.
5. **Business Items**
 - a. **Approval of Standing Rules**
 - i. The board proposed the addition of a Rule #15 to the Standing Rules: "A list of all online accounts and passwords will be maintained by the President. It will be the responsibility of each officer who controls online accounts to obtain login and password information from their predecessor upon taking office. The new officer will change the password(s) and provide the updated account access information to the President."
 - ii. ***Peter Madison made a motion to approve the addition of Rule #15, as stated, to the Standing Rules. The motion was seconded and passed unanimously.***
 - b. **Election for Open Office**

- i. We have an open position on the board for VP of Communications, and Sarah opened the floor for nominations. No nominations were put forth, so the matter was tabled until the November General Meeting.

c. Appointment of Financial Review Committee

- i. President Sarah Rock put forth Kari Brown, Heather Scott, and Heidi Wong to comprise our 2021-2022 financial review committee.
- ii. ***Joelle Harrison made a motion to accept the slate of candidates to the 2021-2022 Financial Review Committee. The motion was seconded and passed unanimously.***

- 6. Special Guests:** Principal Cassaro and Associate Principal Dixon answered questions submitted in advance and from the audience.

7. Reports

a. President: Sarah Rock

- i. The Book Fair coordinator position is open: if you are interested, contact Sarah Rock at president@kirklandpts.org.
- ii. Sarah Rock gave an overview of the Walkabout program and gave a call for volunteers, both to serve as coordinator and to serve as Walkabout volunteers.

b. VP 2 - Programs: Wendy Alston & Jessica Conner

- i. Wendy Alston gave a brief recap of Backpack Awareness Day.
- ii. We may have a chair for Reflections, but we need student submissions.

c. VP 4 - Outreach: Hilary Pike & Karen Smith

- i. The Outreach committee is looking at a parent/child talk for DBT, to be held in conjunction with our next General Membership Meeting.

d. Membership: Joelle Harrison

- i. We are at 208 members, including 9 teachers.
- ii. Joelle announced the winners of our membership drawing: Mandy Nodoro won a \$25 Sirena gift card and Alif Nurani won a \$25 Deru gift card.

e. Advocacy: Joel Ryan

- i. At the federal level there is a large reconciliation package on that table that would increase childcare subsidies at the preschool level, increase construction funding at the K-12 level, increase subsidies for food for school children, and fund free community college, and increase the Pell grant by \$500.

8. Announcements

- a. Sarah Rock announced our delegates to Legislative Assembly: Joel Ryan, Karen Smith, Heidi Wong.
- b. We need volunteers for our hearing & vision screening: a sign-up genius has been posted.

9. Adjournment

- a. President Sarah Rock adjourned the meeting at 8:19PM

Next Meeting: November 16, 2021 at 7PM

Respectfully submitted,

Cheryl Geels, Secretary